

- Interact with highly respected musicians and conductors through workshops, clinics, or exchanges. These experiences will be designed to enhance their musical education.
- Learn and demonstrate the cooperative skills required to successfully prepare for and execute a domestic or international concert tour with a group. This includes, but is not limited to, raising funds, preparing music, defining and demonstrating mature and responsible behavior, organizing and executing difficult performance logistics, and following instructions and guidelines.
- Exemplify excellence in music education occurring in the State of Arizona and the United States to the domestic or international community.
- Represent the City of Phoenix, the State of Arizona, and the United States in promoting goodwill and cultural understanding.
- Endeavor to inspire audiences to raise their level of aesthetic awareness.

The experience of touring with the choir teaches choristers independence while traveling with a group. It is very important that all choristers can have the same tour experience. The parents/guardians of PCC Tour Choirs will have the opportunity to become actively involved in a valuable educational project benefiting their child. Assigned chaperones make this opportunity possible. Parents/guardians who are not chaperones will not have access to their choristers on tour, except to attend public performances. If parents/guardians wish to be with the choristers on tour, they must apply to be a tour chaperone. If parents choose to travel to the same destination as PCC while on tour, they may not interact with their children. This includes all meals, activities, hotels, and transportation, unless they attend a concert that is open to the public. All specific tour information will be released at the June tour meeting. All tour itineraries are subject to change. PCC does not allow parent/guardian shadow tour groups and does not support or condone families who wish to share the tour experience with the group. PCC tours are not to be considered a family vacation.

Chaperones are selected by PCC staff through an application process. Every applicant may not be chosen. All tour chaperones must have experience as a prior PCC camp or tour chaperone or as a key parent. All chaperones must have a fingerprint clearance card or obtain a letter of clearance by a law enforcement agency. No one without this clearance will be permitted to drive or otherwise interact with PCC choristers. Chaperones are volunteers for PCC during tour, therefore drinking of alcoholic beverages, use of tobacco or vaping products, possession of weapons, and using illegal drugs are prohibited during the entire tour. Chaperones will be assigned a group of choristers for whom they will be responsible for during the entire tour. Chaperone responsibilities begin upon arrival at the designated check-in tour location and end at the time the chorister is released to a parent/guardian or designated responsible party at the end of tour. Chaperones shall be financially responsible for the full cost of the tour. Chaperones are expected to participate in all tour activities.

Financial aid for tour is reserved for choristers who otherwise would not financially be able to take part in the tour experience. Parents/guardians who choose to accept tour financial aid for their child do so with the understanding that the parent/guardian will not chaperone or travel to the tour destination(s). Parents/guardians forfeit all the chorister's financial aid if they travel to the tour destination(s), and any aid received by the chorister shall be reimbursed to PCC within 30 days of the completion of the tour. Not adhering to this policy shall be grounds for removal of all choristers of the offending family from the PCC.

FINANCIAL INFORMATION

Choir Usage Fee

A choir usage fee of \$280 per chorister is required to help cover the operating expenses not covered by the enrollment tuition. There is a multiple child discount. After the tuition and choir usage fee is paid in full, families may continue fundraising for tour accounts or savings accounts. These funds can be used the following year for payment of enrollment tuition, choir usage fee, camp, tour, uniform, and other membership costs.

Enrollment and Tuition Contracts

Each choir has a tuition contract listing the tuition costs and parent/guardian volunteer hour commitment. Tuition may be paid in full by July 20 or by a payment schedule outlined in the contract. The multiple child discount is as follows:

- 1st child in the most advanced choir pays tuition in full
- 2nd child in the immediate family receives a 25% discount
- 3rd child and beyond receives a 50% discount

There is no multi-family discount for *Poco Voce*. A referral credit of \$50 will be given to any member who recruits a new member into PCC. The credit will be applied to the chorister's account after the new member has paid tuition in full. Once rehearsals have begun, tuition is non-refundable and to be paid in full. Payments must be current for a chorister to be eligible to participate in any chorus activities or events. Parents/guardians should contact the Executive Director for account information or for financial aid information, including applications.

Delinquent Accounts

If payment is behind 30 days, it is considered delinquent. If payment is not made by the 30th day of the month, the parent/guardian will be contacted by the Executive Director. **Choristers whose accounts are not current will not be allowed to participate in rehearsal, performances, or any other activities or events.** Choristers will be allowed to continue in PCC activities once the account has been made current, if they meet the attendance guidelines.

Payments are due on the 1st day of each month. A late fee of \$10 will be assessed for payments made after the 15th of each month. Monthly invoices will be emailed, and online payment is preferred. Parents/guardians should contact the Executive Director with questions regarding their statement.

Rates and Payment Schedule

The rates and payment schedules for each choir are sent to each chorister's family upon acceptance into PCC. Payment schedules are also available on the PCC website (www.phoenixchildrenschorus.org) in the Members Only section.

Financial Assistance

Information and applications for financial assistance may be obtained from the Executive Director prior to close of registration. Applications and supporting paperwork will be reviewed and the financial assistance amount will be determined by financial need but will not cover 100% participation in PCC. Financial assistance program is not available to *Poco Voce* members.

A separate form and procedure, along with the parent's/guardian's most current tax return, is required to apply for tour financial assistance. The tour financial assistance amount will be determined by financial need but will not cover 100% of tour. Parents/guardians who accept tour financial aid are not eligible to chaperone on tour and may not travel to the tour destination(s).

Financial assistance recipients will be provided with a PCC uniform for the year. It is the chorister's responsibility to return the uniform in good condition at the end of the year. Uniforms must be cleaned before being returned at the end of the year. A \$15 fee will be charged to choristers who return uniforms that have not been cleaned.

Savings Accounts

After funds for enrollment, tuition, choir usage fee, camp, and uniform have been paid in full, funds can be raised for tour or savings credited to the individual account of a chorister or chaperone. Funds earned either through fundraising opportunities throughout the year, or donated by friends, family, and businesses will be held in an account by PCC and are never available for cash withdrawal. If a chorister withdraws from PCC during the year for any reason, money in tour or savings accounts will not be refunded and will be applied to the PCC general operating fund. Unused tour or savings funds roll over to the following year and can be used for camp, enrollment tuition, or choir usage fees.

Refunds

Tuition is non-refundable after rehearsals have begun and is to be paid in full. Camp fees are non-refundable after camp activities have begun. Choir usage fee is non-refundable and is to be paid in full even if a chorister chooses not to participate after rehearsals have begun. Choir usage fee and donations are non-refundable and non-transferable.

Tour Refunds: Choristers and their families are only eligible for refunds on tour payments in the following circumstances:

- Death of an immediate family member.
- Hospitalization of a chorister.
- Family moves out of state.

If a chorister qualifies, refunds are based on a sliding scale reflecting our contracts with travel providers. Specific amounts will be discussed in the Tour Handbook and will change from year to year. If a chorister should elect to cancel tour for a reason other than the three listed above, no refund will be given.

Tuition Costs

Poco Voce \$280 total per season, t-shirt included (no camp or performance uniform)

	Presto	Canto	Cadenza	Bravo	Encore
Tuition	\$440	\$520	\$600	\$600	\$600
Choir Usage Fee	\$280	\$280	\$280	\$280	\$280
Uniform Shirt/Vest or Tux*	\$105 new	\$105 new	\$105 new	\$150 full tux new	\$150 full tux new
Dress	\$35 resale \$65-\$75 new	\$35 resale \$65-\$75 new	\$35 resale \$65-\$75 new	\$45 resale \$75-\$85 new	\$45 resale \$75-\$85 new
Camp	\$170	\$170	\$170	\$170	\$170
PCC T-shirt	Included	Included	Included	Included	Included
Tour	N/A	\$65	\$1000 - \$4000	Regional \$525	\$1000 - \$4000

*Uniform sold by the piece resale and/or new

Camp motor coach \$35 round trip

Camp chaperone \$140

Music Replacement Fee

A replacement fee for music, music folders, and music theory materials will be charged if items are lost, damaged, or not returned when rehearsals end in the spring. The following are the amounts that will be charged per item:

- \$2.50 per copy of music (usually 8 pieces)
- \$5 per sight singing book or other materials
- \$40 per music folder

INDIVIDUAL FUNDRAISING OPPORTUNITIES

The following are some of the ways FOPCC provides fundraising opportunities throughout the year to help choristers raise funds:

- Online PCC Fundraiser 80/20 split (80% to chorister account). All donations are tax deductible and tax receipt will be emailed to each donor.
- Storefront Fundraising 70/30 split (70% to chorister account)
- Holiday Silent Auction 70/30 split (70% of auction selling price to chorister account)
The choir maintains a list of donors which individual choristers cannot solicit. These donors contribute to the choir annually during the gala auction and 100% of the proceeds go to the choir general fund.
- Candy Sales (\$30 per box goes to chorister account)
- Gold Canyon Candle, popcorn, and other vendor sales with 40% to chorister account

Only PCC Board-approved fundraising activities are allowed at PCC rehearsals and events.

PCC strictly prohibits the use of our name, logo, website, Facebook and/or pictures for personal fundraising endeavors such as GoFundMe accounts. All PCC Board-authorized and approved fundraisers require that the donation is received by Phoenix Children's Chorus and payment is made via check, cash, or credit card to Phoenix Children's Chorus.

EMPLOYER MATCHING AND PRIVATE CONTRIBUTIONS

All parents/guardians are asked to check with their employer's human resources department about their policy on gift matching and contributions for volunteer hours. An 80/20 split will be applied to employer matching contributions with 80% to the chorister account. In some cases, corporate guidelines require that 100% of the donation go to the general fund. Donations will be applied based on the regulations of the donor. An 80/20 split with 80% going to the chorister also applies to private donations. These donations are usually submitted with a "gold letter" or online donation.

IMPORTANCE OF GIVING

The Phoenix Children's Chorus (PCC) is a 501(c)3 non-profit; tax ID number 90-0470136. We are able to meet our mission and provide a quality music education to our choristers through the generous contributions from our donors. Please remember the following when deciding on an appropriate gift to PCC.

- The gap between tuition and the annual operating budget is met by individual donations.
- Tuition covers approximately 50% of the choir's operating cost. Charitable contributions are tax-deductible and are deeply appreciated.
- Donations from a chorister family to the general fund are fully tax-deductible as allowed by law.
- Chorister's tuition is not tax deductible for the parent/guardian.
- PCC continues to be grateful for the support we receive from parents/guardians, families, alumni, and friends.
- PCC is also forming strong partnerships with corporations and foundations in Arizona in order to enhance the musical experiences for our participants. If you know of a potential funding source, or if you would like to help us, please contact the choir office.

Annual Letter Campaign

Letters will be mailed to a database of potential PCC supporters and alumni each fall. Please consider an annual tax-deductible gift.

Grants

PCC applies for grants to maintain our music program and to continue our growth. Please contact the Executive Director if you are interested in helping PCC obtain these available funds.

Gala Corporate Sponsors

Gala corporate packets will be available to choir families to help solicit corporate sponsors for this event. The gala is an intimate venue with seating for 300 guests. Guests enjoy a fabulous evening starting with a hosted reception followed by a theme-inspired dinner. Throughout the evening, guests will be entertained by the entire choir and have an opportunity to see our exceptional choristers up close and personal as they sing among the tables and on various stages throughout the room. Corporate sponsorship information available at

<http://phoenixchildrenschorus.org/performances/>

FINANCIAL OBLIGATIONS OF EACH CHOIR FAMILY IN ADDITION TO TUITION FEES

Funds from the following activities are not applied to chorister accounts

Concert Ticket Sales

Each family is asked to purchase or sell 6 tickets to each of our concert series. The Phoenix Children's Chorus (PCC) produces a holiday concert series and a spring concert series. PCC is a professional arts organization and charges admission for its concerts. The majority of revenue from ticket sales offsets the costs involved with a large performance. These costs include hall/space rental for concerts, dress rehearsals, equipment rental, moving costs, and expenses for instrumentalists. Season ticket holders have the first opportunity to purchase concert tickets, therefore have preferred seating. Patrons only come to our concerts if our choristers and their families invite them. Selling concert tickets is a great way for parents/guardians to uplift their children and boost their self-esteem. It also gives family and friends the opportunity to see the high level of achievement our choristers attain and provides an appreciative audience for PCC.

Diamondback Anthem Night Ticket Sales

Each year PCC sings the National Anthem at a Diamondbacks game. This performance is mandatory for every chorister. Everyone needs a ticket to enter the stadium, even PCC choristers. This performance is also a group fundraising event essential to the annual PCC budget.

Gala Silent Auction

Each year PCC holds a spring fundraising gala. Each PCC family is asked to solicit and secure one item for the silent auction for this major fundraising event.

PARENT/GUARDIAN VOLUNTEER HOURS

The Friends of the Phoenix Children's Chorus (FoPCC) is a volunteer advocacy organization that supports PCC's music staff and business operations. All parents/guardians of children in PCC are automatically members of FoPCC. The talents and abilities of our parents/guardians help make this organization the best it can be for our choristers and our community! For the organization to continue to be successful, the parents/guardians of each child are required to actively participate on at least one committee. Volunteering to help this world-class organization is a great way for parents/guardians to become involved in something worthwhile with their child. It can also be very rewarding and a lot of fun. Camp chaperones will receive 10 hours credited to their volunteer hours. Parents/guardians are responsible to report and record all volunteer hours online in the Members Only section of our website. It is very important when the choir is applying for grants that we are able to accurately report our volunteer hours. Grant funding often depends on the amount of volunteer participation within the organization.

Parents/guardians are asked and expected to:

- Attend orientation and handbook meeting
- Attend FoPCC Parent/guardian Meeting in August and January
- Attend a rehearsal or two each season to see the progress of their child and the choir
- Prioritize PCC rehearsals on their family calendar
- Ensure their child is on time to rehearsal each week
- Encourage and monitor home practice
- Sign weekly practice record (*Presto* and *Canto* only)
- Ensure child brings required items to rehearsal
- Check weekly emails and visit the PCC website (www.phoenixchildrenschorus.org) frequently
- Reply to all requests by the due date
- Remit all payments by the due date
- Volunteer time and expertise on one or more of the volunteer committees
- Support the Chorus' critical group fundraising efforts: Diamondbacks Event and Annual Fundraising Gala
- Buy and/or sell 6 concert tickets to both our Holiday and Spring Concert series